



**JEDBURGH COMMON GOOD FUND  
APPLICATION FOR FINANCIAL ASSISTANCE**

<u>Applicant Details</u> Name and Address of Applicant/Organisation:   Telephone No:  E-mail address:	Ann Laidlaw - Secretary/Treasurer United Roxburghshire and Jedburgh Horticultural Society West Leas Bonchester Bridge HAWICK TD9 8TD  01835 862524
Address to which payment should be made:	Bankend South Jedburgh TD8 6ED
<u>Activities</u> Please supply a brief description of the activities of your organisation and the benefits it brings to the local community:	The Society was founded nearly 200 years ago (four days after the Battle of Waterloo in 1815). The Society is held to be the oldest regional horticultural society in Scotland. It aims to promote horticultural excellence and encourages the growing of fine examples of fruit, vegetables and flowers through friendly competition. The Society nurtures the gardeners of the future by donating small potted plants to Primary School pupils every year - they are grown on by the children and entered in the Show. We raise funds and organise the annual Jedburgh Flower Show over a weekend in September. This Show incorporates flowers, vegetables and handicrafts and involves the whole community, encouraging people of all ages to take part.

<p><u>Assistance Requested</u> Please indicate the sum requested and the purpose for which it will be used:</p>	<p>£2142.00 (match funding for larger project )</p> <p>This project will support the Bi-centenary celebration of the Jedburgh Horticultural Society, due to take place in September 2015 to coincide with the annual Show. All the local schools are getting involved in designing posters, with a competition run through The Jed Eye (the local community magazine), who are also running a series of articles throughout the year. We have already given out over 500 starter plants at our cost for the pupils to grow on and enter in the Show and have given talks to schools to encourage them to take part. Information packs for children and teachers, to stimulate greater interest and further involvement in our heritage have been distributed. We would also like to create a stunning floral display throughout the town in this commemorative year by with 40 new hanging baskets, and planting a commemorative oak tree in Jedburgh, with tree guards and a bronze plaque. We are also looking for support to fund the Flower Show in this special year (hire of Town Hall and printing of Show schedule, school info packs etc.</p> <p>Other parts of the celebration which are being funded by others: The Society has been working with Scottish Borders Council to create a display at the Castle Jail Museum in Jedburgh, telling the story of the Society over 200 years, and a large floral display at the entrance to the Royal Burgh, depicting the town crest. We will provide bi-centenary commemorative medals from our own funds.</p>
<p>When will the donation be required:</p>	<p>Mid July 2015</p>
<p>If this is a one-off project then please give the following details –</p> <p>Date (s):</p> <p>Estimated total cost:</p> <p>Funds already raised by applicant's own efforts:</p> <p>Funds raised or expected to be raised from other sources (please state sources):</p>	<p>Jedburgh Horticultural Society Annual Show 2015 Bi-centenary event</p> <p>5<sup>th</sup> September 2015</p> <p>£9142.00</p> <p>£1730.00</p> <p>£5000.00 application submitted to SBC Community Grants Scheme</p>

<p><u>Other information</u> If you have other information which you feel is relevant to this application please provide details including details of any previous assistance given:</p>	<p>As well as the cost of the commemorative medals (18.9% of total), the Society is contributing a total of c.100 days of volunteer time by the various committee members who will work on the show preparations and event itself.</p> <p>500 plants and information packs for schools have been produced/ supplied by the Society at our cost.</p> <p>The oak tree and tree guard is being donated by a local company (the cost given above relates to the bronze plaque and fixings).</p> <p>This project has universal support from the community. We held a public meeting advertised in the Jed Eye to discuss how we could celebrate the bi-centenary with as much involvement of the local community as well as our members. This was very well attended and helped up to draw up the various elements of the project as a result. The project will encourage more people to participate in horticultural activities and to appreciate/look after the local environment. We hope it will attract even more members to the Society, which is getting stronger with every year. The hanging baskets will enhance the appearance of the town throughout the summer months, encouraging visitors to stay longer and stimulating pride in the community as we celebrate 200 years of our heritage. Planting an oak tree will mark the momentous achievement of our bi-centenary for at least another 200 years!</p> <p>It has been fully endorsed by the Jedburgh Community Council, the local elected members, all the local schools, uniformed organisations etc.</p>
<p><u>Declaration</u> I hereby make application for assistance as set out above and certify that the information I have provided is accurate</p> <p>Signed:</p> <p>Position Held: Secretary/Treasurer</p> <p>Date: 15/5/15</p>	
<p><b>Note: All applications from organisations MUST be accompanied by a copy of the latest audited accounts</b></p>	
<p>This completed form, accounts and any supporting details should be submitted to the Democratic Services Team Leader, Scottish Borders Council, Council Headquarters, Newtown St Boswells, TD6 0SA for all funds. Telephone 01835 825005</p>	

\* Insert name of Fund.



Jedburgh Branch  
38 High Street  
Jedburgh  
TD8 6DQ

MRS ANN LAIDLAW  
BANKEND SOUTH  
JEDBURGH  
ROXBURGHSHIRE  
TD8 6ED

31500  
832314  
01762  
01



BIC RBOS GB 2L  
IBAN GB42 RBOS8323 1400 1839 51

IAC -Automated  
Pay In  
BGC -Bank Giro  
Pay In  
BSP -Branch  
Single  
CDM -Cash &  
Deposit  
Machine  
CHGCharges  
C/L -Cashline  
D/D -Direct Debit  
DIV -Dividend  
DR -Account  
Overdrawn  
FPR -Payment  
Reclaimed  
IBP -Inter-Branch  
Payment  
IFT -Int Free  
Threshold  
INT -Interest  
INTL -International  
NDC -No Dividend  
Counterfeit  
ODL -Overdraft  
Limit  
ODR -Overdraft  
Rate  
POC -Post Office  
Counter  
POS -Debit Card  
Transaction

00061641  
S/O -Standing  
Order  
F -Funds  
Transfer  
TSU -Direct  
or  
Banking  
DPC -Transaction  
Tel. or PC  
Full details  
available on  
request.  
CARD USERS  
If your card is  
lost or stolen  
please contact  
your branch  
as soon as  
reasonably  
practicable  
or telephone:  
08/05 13 35 50

Particulars	Withdrawn	Paid In	2014	Balance
<b>BALANCE FORWARD</b>			<b>12NOV</b>	<b>7191.66</b>
<b>000133</b>	<b>114.00</b>	<b>6/3</b>	<b>11DEC</b>	<b>7077.66</b>
<div style="text-align: right;"> </div>				
<b>Lists</b>	<b>Total Withdrawn</b>	<b>Total Paid In</b>	<b>2015</b>	<b>Balance</b>
	<b>114.00</b>		<b>13JAN</b>	<b>7077.66</b>

The United Roxburghshire and Jedburgh Horticultural Society

I have examined the Accounts of the above Society for the year ended 30<sup>th</sup> November 2014, indicating a surplus for the period of £1,020.34 and a closing cash balance of £7,062.66 and find these to be correctly stated in accordance with the Records, Vouchers and Bank Statements submitted to me.

It should be noted, however, that no supporting documentation in respect of the society's Income Prize Money was presented for audit.

J. Henderson  
Hon. Auditor  
2<sup>nd</sup> February 2014

JEDBURGH HORTICULTURAL SOCIETY  
ACCOUNTS  
TWELVE MONTHS TO 30th November, 2014

Twelve Months to  
3rd December 2014

Twelve Months to  
3rd December 2013

Income

From Cash in Hand

	<u>£1,101.00</u>	
Coffee Morning	£827.00 ✓	
Show Raffle	£250.00 ✓	£610.00
Sponsorship	£1,915.00 ✓	£243.00
Misc. (Schedule Advertising)	£100.00 ✓	£1,635.00
Show Teas	£60.00 ✓	£100.00
Door & Donations	£716.00 ✓	£93.00
Membership & Entries	£460.00 ✓	£782.00
Prize Money Not Required	£0.00 ✓	
Mis. Plant Slaes	<u>£350.00</u>	£125.00

Expenditure

	<u>£5,779.00</u>	<u>£0.00</u>
Insurance	£168.00 ✓	
General Insurance (Trophies, staging, etc.) inc.	inc. ✓	£168.00
Advertising	£235.31 ✓	inc
Show Schedules	£0.00 ✓	£64.00
Sundries	£262.30 ✓	£0.00
Show Prize Money	£2,018.00 ✓	£38.40
Royal British Legion (Coffee Morning)	£35.00 ✓	£2,030.00
Royal British Legion (Deposit for 2014 CM)	£25.00 ✓	£60.00
Catering	£571.50 ✓	£25.00
Scottish Borders Council Hall Rent	£155.25 ✓	£553.86
Judges Expenses	£75.00 ✓	£258.45
Cups and Engraving	<u>£112.30</u> ✓	£120.00
	<u>£3,657.66</u>	<u>£242.76</u>
		<u>£3,560.47</u>

Net Profit For The Period

£1,020.34    £2,121.34

£27.53

Bank Reconciliation:

Balance b/f	From Royal Bank of Scotland Bank A/c	£4,941.32 ✓	£6,014.79
	Income	<u>£5,779.00</u>	<u>£3,588.00</u>
		£10,720.32	£9,602.79
	Expenditure	<u>£3,657.66</u>	<u>£3,560.47</u>
		<u>£7,062.66</u>	<u>£6,042.32</u>

Funds:

	Cash in Hand	£0.00	£1,101.00
	Royal Bank of Scotland	<u>£7,191.66</u> ✓	<u>£4,941.32</u>
		£7,191.66	£6,042.32
Less -	Unpresented Cheques (£114.00 & £15.00)	<u>£129.00</u> ✓	
		<u>£7,062.66</u>	

## CONSTITUTION OF THE UNITED ROXBURGHSHIRE AND JEDBURGH HORTICULTURAL SOCIETY

- 1 The Society will be called "**The United Roxburghshire and Jedburgh Horticultural Society**".
- 2 The objects of the Society shall be to promote and encourage Horticulture by holding Exhibitions annually and by such other means as the management may decide.
- 3 The Society shall have power to hire ground or buildings, purchase or hire tents, plant or material, enter into contracts they may consider necessary, and have power to sell, let or hire any of the subjects belonging to the Society.
- 4 The Society shall have power to hold Fetes, Industrial Competitions, promote sports, and arrange such other attractions as may be considered advisable and pay the expenses thereof, and prizes therefore out of the funds of the Society.
- 5 The prize money offered in the Schedule of any Exhibition promoted by the Society will be paid in full only if the funds of the Society, after providing for its whole other liabilities, are, in the opinion of the Committee, sufficient for the purpose. In the event of the funds of the Society not being sufficient to pay the prizes in full, the funds will be divided rateably among the prize winners, and the same being paid, the prize-winners shall have no further claim on the Society or its Office Bearers. The Committee shall be the sole judges of whether the Society is able to pay in full or not, and their judgement shall be final.
- 6 The whole affairs of the Society shall be managed and its funds administered by a committee composed of the acting Office Bearers who shall be the President, Vice-President, Secretary, Treasurer and Committee Members, the whole to be elected at the Annual General Meeting of the Society. The Committee shall have the power to appoint sub-committees and change of such part of the management of the Society as it may deem advisable.
- 7 A bank account in the name of the society shall be kept. The signatures of two persons out of three appointed from the Committee shall be required for its operation; signatories shall not be related
- 8 A Statement of Accounts shall be made up to 30th November in each year and shall be independently examined in accordance with any current legislation
- 9 At all meetings the President will have a deliberate and, if necessary, a casting vote: voting may be by ballot and there shall be no cumulative voting, seven members to form a quorum.
- 10 Membership of the Society is open to all members of the public interested in the objectives of the Society on payment of the subscription fee. Members shall be entitled to all rights of membership, and shall be entitled to compete in their appropriate sections, subject to the rules and bye-laws of the Society. Minimum subscription £5.
- 11 No person being a competitor, unless the President, Secretary and their assistants, can be admitted to the Show when judging of Exhibits is in progress.
- 12 The Society's funds (income and assets) shall be used solely for the purposes of its activities. The assets and property of the Society, in the event of the Society ceasing to exist or being dissolved by consent of its members, then its assets shall be realised and all liabilities of the Society shall be discharge, and any balance (funds or assets) shall be disbursed, so long as it is not to individual members, to a similar or other local society or charitable organisation in the area agreed by its members.
- 13 No alterations shall be made to these Rules and Constitution except at the Annual General Meeting of the Society and only on a vote of two-thirds of the members present and voting.